



# Education

	High School	Undergraduate College/University	Graduate/Professional	Other
School Name and Location				
Years Completed	9 10 11 12	1 2 3 4	1 2 3 4	
Diploma/Degree				
Describe Course of Study				
Describe any specialized training, apprenticeships, skills and extra-curricular activities				
Describe any honors you have received				
State any additional information regarding your educational background that you feel may be helpful to us in considering your application				

Identify any foreign languages you can speak, read and/or write.			
	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

List professional, trade, business or civic activities or offices held.  
*You may exclude memberships which would reveal sex, race, religion, national origin, age, sexual orientation, veteran status, disability or other protected status:*

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# References

(please provide two professional references and one personal reference)

## Professional

1. Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Years Known: \_\_\_\_\_  
How do you know them? \_\_\_\_\_

2. Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Years Known: \_\_\_\_\_  
How do you know them? \_\_\_\_\_

## Personal

3. Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Years Known: \_\_\_\_\_  
How do you know them? \_\_\_\_\_



# Applicant's Statement

I understand and certify that all information I provide in this application and any other information that I provide to TrailNorth Federal Credit Union in connection with my application for employment, including information given during any interview, are true, accurate, and complete. I understand that any misrepresentation, omission or false information of fact will be cause for refusal of employment or, if employed, termination of employment with the credit union.

I authorize investigation of all information I provide in this application for employment for purposes of arriving at an employment decision. I agree that the credit union may contact any of the references or previous employers/supervisors listed above (unless I have expressly stated that they may not be contacted) and release all persons from liability for contacting references or prior employers/supervisors or providing information in response to such a request. I hereby authorize each individual or company listed on my employment application as a reference to answer all questions that may be asked and to give all information concerning my job performance, character, habits, and skills that may be sought in connection with my employment application.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that any offer of employment made to me or my employment with the credit union does not bind the credit union or me to a contractual employment obligation and such employment may be terminated by either party with or without cause or notice at any time. I further understand that the "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized Officer of the credit union.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview  Yes  No

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Interviewer \_\_\_\_\_ Date \_\_\_\_\_

Employed  Yes  No Date of Employment \_\_\_\_\_

Job Title \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_

Department \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_  
Name and Title

Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_